

Updated March 1, 2019



Association of Environmental Authorities Utility Management Conference
March 12-13, 2019
Caesar's, Atlantic City
Featuring Annual Wave Award Luncheon

Registration Fees*

Plan A: Full Conference* **\$375** (Add \$90 for Spouse /Guest) **Plan C: \$255** Single day attendance: Tuesday OR
~~Plan B: Commissioner/Exec Dir Workshop Only \$50 ***~~ Wednesday (Add \$60 for Spouse/Guest)
Plan D: Wave Awards Luncheon ONLY \$75

***Non-members add \$80 additional to each plan / ** Includes Commissioner/ED Event on 3/12**

*****This event has been CANCELLED. Those already registered will be contacted regarding credit.**

Returning a copy of this completed form insures you a reservation at the above seminar/conference. Send us the form with or without a check. No need to send your voucher for a separate signature. **This form has been approved by the Local Finance Board and meets the requirements for certification of performance of service.**

Deadlines Extended!!

NO REFUNDS AFTER ~~March 5, 2019~~ March 8, 2019

Before ~~March 5~~ March 8, we will refund 50% of registration fee and provide a 50% credit toward future AEA conference. Important note: Persons not previously registered who wish to attend any conference event, **including receptions**, will be required to register as a walk-in. They will be given the option to pay at that time or to be invoiced after the conference.

**Early Bird Registration
Extended to March 1!**

*\$355 for first 2 full-
conference packages
if you register
by Feb. 22, 2019
by March 1, 2019*

Affiliation _____

Address _____

Phone _____ **Fax** _____ **Email** _____

***PLEASE READ before you complete the forms on the following pages!
Complete registration and, as appropriate, licensing and certification sections.***

This conference will feature a workshop for commissioners and executive directors (only) on Tuesday, March 12 at 9 a.m. Also includes concurrent sessions. On March 12, choose between Session A (Energy) and Session B (The EPDA at Age 4). On Wednesday, March 13, choose between Session A (Human Resources) and Session B (Stormwater). For a full description of the conference program, please see www.aeanj.org.

| Name of Registrant <i>(Water/wastewater licensees: Please provide info here AND below.)</i> | Plans A-D <i>(Choose one)</i> | Concurrent Sessions | | | | Cost |
|--|-------------------------------------|--|--------|-------|-------|------|
| | | <i>Choose one per registrant for March 12 (A or B) AND one for March 13 (A or B)</i> | | | | |
| | | 3/12A | 3/12 B | 3/13A | 3/13B | |
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The following information is required so that water/wastewater licensees are properly credited for CEUs!

| Name of Licensee Who Will Attend <i>(Name MUST be EXACTLY as it appears on license.)</i> | License Type | License Number | | | | | | |
|---|--------------|--|--|--|--|--|--|--|
| | | <i>(6 or 7-digit License # must appear EXACTLY as on license, including an zeros!)</i> | | | | | | |
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Certification by Approval Official

I certify and declare that this bill/invoice is correct, and that sufficient funds are available to satisfy this claim. The payment shall be chargeable to: Appropriation Account(s) and Amounts Charged: _____

IN HOUSE PO# _____ Signature: _____

Date: _____ Title: _____

CFO, Finance Director

Certification by Receiving Agency

I, having knowledge of the facts, certify and declare that the goods have been received or the services rendered and are in compliance with the specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures, or verifiable information.

Signature: _____ Title: _____

Date: _____

Claimant's Certification and Declaration

I do solemnly declare and certify under penalties of the law that the bill or invoice is correct in all its particulars; that the goods have been furnished or services have been rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: February/March 2017 ~ Federal Identification Number: 22-2405796 Signature: Karen Burris

Position: Office Manager

Make checks payable to AEA

Mail or fax to:

*2333 Whitehorse-Mercerville Road, Suite 2, Mercerville, NJ 08619 or fax to
(609) 584-8271*

Online registration available at www.aeanj.org

Want to pay by credit card? Please call 609-584-1877 for assistance.

*If number of registrants/licensees exceeds available space,
please duplicate form and attach.*