

CITY OF ASBURY PARK  
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ASBURY PARK, NEW JERSEY 07712

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## **Job Opening: Chief Wastewater Treatment Plant Operator**

**Department:** Public Works

**Division:** Sewer Plant

**Salary:** Based on experience

**FT/PT:** Full-time

**Post Date:** March 21, 2024

**Closing Date:** Until Filled

The City of Asbury Park is accepting applications for a Chief Wastewater Treatment Plant Operator within our Department of Public Works. The Department of Public Works is responsible for improving and maintaining Asbury Park's infrastructure including managing operation of the Waste Water Treatment Plant. Under direction, the Chief Wastewater Treatment Plant Operator supervises, coordinates, and is responsible for work performed by operators engaged in operating and maintaining equipment at a sewage treatment facility. The successful candidate for this position will be reliable and hard-working. Rotating shifts and/or overtime work will be required.

### **Job Duties:**

- Supervises work activities of employees and issues work assignments; recommends action to be taken regarding promotions, discipline, and so forth; provides accurate and timely reporting of hours for payroll purposes
- Trains new employees and enforces safety regulations
- Suggests changes in procedures, and provides working instructions to operators, repairers, and other skilled and unskilled workers
- Supervises and works with operators engaged in various wastewater treatment processes such as power generating, grit removal, pump and blower operations, and sludge filtration and/or incineration
- Supervises and works with employees engaged in various wastewater processes, and in maintenance and repair activities
- Monitors control panels and adjusts valves and gates manually or by remote control to regulate the flow of sewage into and out of system
- Starts and stops pumps, engines, and generators to control the flow of raw sewage through filtering, setting, aeration, and sludge digestion processes
- Maintains work logs and records pertaining to meter and gauge readings
- Collects sewage samples and conducts routine laboratory tests to determine Ph and impurities
- Ensures that proper amounts and mixtures of chemicals are fed into the equipment based on laboratory test results
- Cleans equipment and disposes of incineration of sludge
- Performs minor repairs to mechanical plant equipment which may include the replacement of packing in pumps or valves, replacement of bearings in motors and pumps, and lubrication of machine and equipment parts
- Inspects work areas to determine material and equipment needed
- May inspect equipment such as pumps, settling tanks, filters, and panel boards to detect malfunctions

*\*Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.*

**Required License:**

- Appointees will be required to possess a current and valid Public S3 Wastewater Systems Operator License and/or a Public Water Treatment System Operator License issued by the New Jersey Department of Environmental Protection, or an S2 license with the ability to obtain an S3 within one year
- Will be required to possess a C2 Collection System license, or a C1 license with the ability to obtain a C2 within one year.
- Appointees will be required to possess a driver's license valid in New Jersey

**Required Education/Experience:**

- Five (5) years of experience in operating, adjusting, regulating, repairing, and maintaining pumps, valves, electric motors, and other electrical and mechanical equipment used in a sewage treatment plant

**Preferred Knowledge/Skills/Abilities:**

- Knowledge of various wastewater (sewage) processes; for example, power generating, grit removal, pump and blower, sludge filtration, or incineration
- Knowledge of equipment and function of various units of equipment found in a sewage plant such as panelboard, settling tanks, grit chambers, and pumps and valves
- Knowledge of procedures used in collecting samples of wastewater, how to test samples, and what adjustments must be made to chemical feed equipment as a result of these tests
- Knowledge of methods used in disposing of liquids and solids resulting from wastewater treatment.
- Knowledge of safety to be observed while working with sludge, or in the presence of gases or fumes, or in a work area which has open tanks and manholes
- Ability to follow established procedures and standards and to make judgements and decisions within the frameworks of established practices and procedures
- Ability to give assignments and instructions to employees engaged in the operation, maintenance, and repair of wastewater treatment plant equipment and machinery
- Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units

**Community Profile:**

The City of Asbury Park (population 16,116) is comprised of approximately 1.4 square miles in the heart of the Jersey Shore with a world-famous beach and boardwalk and historic downtown surrounded by architecturally diverse residential neighborhoods on tree-lined streets, extensive parks, and small-scale urban offices, entertainment, shopping, and dining. Asbury Park is a very diverse community – demographically, culturally and geographically.

Asbury Park is a Civil Service municipality. All applicants must qualify for the applicable Civil Service title which is Chief Sewage Plant Operator. This title is classified as competitive. Selected candidate will be required to apply for the appropriate Civil Service exam when announced.

Salary will be commensurate with experience.

To apply for this job with the City of Asbury Park, please submit an [employment application](#), resume, cover letter, business references and salary requirements to:

Denise Callery, Personnel Officer

Email: [denise.callery@cityofasburypark.com](mailto:denise.callery@cityofasburypark.com)

Address: City of Asbury Park, One Municipal Plaza, Asbury Park, NJ 07712

*The City of Asbury Park is an Affirmative Action/Equal Employment Opportunity Employer and complies with all applicable federal and state laws, rules and regulations relating to anti-discrimination and antiharassment.*