



AEA / EPDA (Environmental Professional Development Academy)  
HUMAN RESOURCES TRACK

COORDINATOR: Apryl L. Roach, *MBA, MSHRM, PHR, SHRM-CP, Q.P.A.,  
R.P.P.S.*

FALL 2019

September 11, 2019 – October 30, 2019

Wednesdays / 9:00 AM – 4:00 PM

Hosting Facility: East Windsor Township MUA  
7 Wiltshire Dr, East Windsor, NJ 08520

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|-----------------|---|
| <b>9/11/19</b>  | Human Resources Track Introduction<br>Human Resources 101<br>Capstone Outline       |
| <b>9/18/19</b>  | Training and Development<br>Employee Handbook (The Contents)                        |
| <b>9/25/19</b>  | Public Employment Law<br>The Disciplinary Process<br>Labor Negotiations             |
| <b>10/2/19</b>  | Ethics Best Practices – Part 1<br>Ethics Best Practices – Part 2<br>Capstone Review |
| <b>10/30/18</b> | Capstone Presentations  |