

**2023 AEA Utility Management Conference**  
**Caesars Hotel Procedures**  
**March 14 & 15**  
**Cut-off: February 24, 2023**

**CALL-INS:**

Room Reservations - 888-516-2215 (8am-2am EST, 7 days a week)

Group name: AEA Utility Management Conference 2023

Group code: SC03AE3

\*\*\*All callers will be asked for this code but can also book by saying **\*\*AEA Utility**

**Management\*\***

**ON LINE:**

Attach the link below to your website or just forward to anyone who prefers booking online:

<https://book.passkey.com/go/sc03ae3>

<b>Check in date:</b>	Tuesday, March 14, 2023	(after 4:00 pm)
<b>Check out date:</b>	Wednesday, March 15, 2023	(11:00 am)
<b>Accommodations:</b>	1 room	
<b>Nightly room rate:</b>	\$69.00 plus 13.625% tax	
<b>Nightly Resort fee:</b>	\$24.00 plus 13.625% tax	
<b>Add'l costs:</b>	\$2.27 per night, per room, NJ State tourism fee \$2.27 per night, per room, Occupancy surcharge \$3.00 per night, per room, Room assessment fee Room rate, Resort fee, Tourism fee and Occupancy fee are tax exempt only if they are <b>prepaid</b> by a government agency, at least 15 days prior to check in.	
<b>Total cost per night:</b>	\$100.00	
<b>Payment due date:</b>	<b>Your payment must be received at least 15 days prior to arrival.</b>	
<b>Confirmation number:</b>	Emailed at time of booking.	
<b>Cancel policy:</b>	48-hour advance notice is required to cancel without a penalty.	
<b>Resort fee:</b>	This fee includes unlimited local phone calls, a \$5.00 voucher towards self-parking in the garage and complimentary access to the fitness center and complimentary in-room internet access limited to 2 devices per room, per night.	