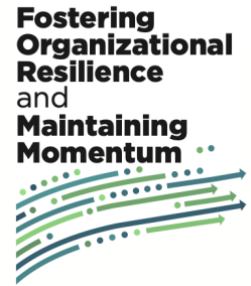




**AEA Utility Management Conference & Exhibits**  
**March 14 & 15, 2023**  
Caesars Atlantic City  
Palladium B-C



**Notes & Reminders**

*(Please distribute to those attending the conference)*

The conference will open on Tuesday March 14 at 11am in the exhibit area located in Palladium B. Lunch will be provided beginning at 11:30am in the exhibit area. The program begins promptly at 12:30pm next door in Palladium C.

Your safety continues to be a priority for AEA.

- Wear a mask if you would feel more comfortable.
- Stay home or go home when you are sick, except to get medical care.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- Clean frequently touched surfaces and objects daily.
- Cover your coughs and sneezes with a tissue, then throw the tissue in the trash.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

**Registration and Badge Pick Up**

Badges will be available for pick up Tues beginning at 9:00am at AEA's registration desk located in the foyer outside of Palladium B. You must have a badge in order to enter the meeting rooms. Tickets are needed for all food functions with the exception of Wednesday's continental breakfast.

**TCH Credit Process**

Those seeking operator credits for water/wastewater licenses should have their badges scanned both days prior to the start and at the end of the program. Certificates will be sent a couple weeks after the conference. There are 4 w/ww credits offered on Tuesday and 2 w/ww credits offered on Wednesday. **Reminder:** you are asked to be present in the room during the presentations and submit a completed evaluation form when you scan out at the close of the conference. Your certificate will be posted in an AEA SharePoint folder a few weeks following the conference. A link will be provided.

**Credit eligibility:** In order to be eligible for credits your badge needs to be scanned within the first 15 minutes of the start of the session each day. No exceptions. Your badge needs to be scanned at the end of the session each day. It is not permissible to scan out early. We must adhere to the guidelines provided to us. Thank you in advance for your cooperation.

**Door Prizes**

Those eligible to be in the door drawing have a prize ticket behind your badge with your name on it. Place the ticket in the container as you enter lunch on Wednesday.

**Conference Presentation Handouts**

AEA will post available presentations on the member content section at [www.AEANJ.org](http://www.AEANJ.org) shortly after the conference.

**Thank You for Attending!**  
**Association of Environmental Authorities**

